

Anjuman Islam Janjira's
Anjuman Islam Degree College of Science Murud, Janjira
Murud-Janjira Raigad-402401
Internal Quality Assurance Cell (IQAC)-2018-19

Minutes of Meeting


Committee meeting is held in Chairpersonship of principal **Dr. Sharad S. Phulari**, and which was held at 10.30 am on 27/03/2019 as per programmed scheduled in multipurpose hall.

Following agenda were discussed the following points and accepted.

Sr. No.	Agenda	Matter Raise / Suggestion By	Minutes of Meeting
01.	Conformation of minuetts for pervious meeting.	Dr. Sharad S. Phulari	The minutes of the previous meeting were confirmed without any discrepancies.
02.	Internal and external examination.	Assi. Prof. Shoyeab M. Khan	Asst. Prof. Shoyeab M. Khan provided updates on internal and external examination processes.
03.	Admission planning for AY 2019-2020.	Assi. Prof. Shruti C. Karbhari	Presented need for plans of admission for the academic year 2019-2020.
04.	Feedback for all stock holders.	Mr. Anjum N. Dakhwe	Discusses the impotence of collecting feedback from all stakeholders.
05.	Teaching requirement and workload for AY 2019-2020.	Dr. Narayan Bagul	Presented the teaching requirements and workload considerations for the upcoming academic year.
06.	Status and Feedback for syllabus and practical's completion.	Assi. Prof Sajid F. Shaikh	Explain the important of taking status of syllabus and practical completion .


IQAC-Coordinator




Principal
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Action Taken Report (ATR)

Meeting No: 4th

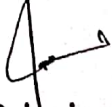
Meeting Date: 27/03/2019

ATR date: 28/03/2019

Sr. No.	Agenda	Matter Raise / Suggestion By	Minutes of Meeting	Action Taken
01.	Conformation of minuets for pervious meeting.	Dr. Sharad S. Phulari	The minutes of the previous meeting were confirmed without any discrepancies.	Minutes confirmed without any discrepancies.
02.	Internal and external examination.	Assi. Prof. Shoyeab M. Khan	Asst. Prof. Shoyeab M. Khan provided updates on internal and external examination processes.	Successfully communicated updates on examination processes to Exam committee
03.	Admission planning for AY 2019-2020.	Assi. Prof. Shruti C. Karbhari	Presented need for plans of admission for the academic year 2019-2020.	Proceed with finalizing and implementing the admission plan with admission committee
04.	Feedback for all stock holders.	Mr. Anjum N. Dakhwe	Discuses the importance of collecting feedback from all stakeholders.	Process has been started.
05.	Teaching requirement and workload for AY 2019-2020.	Dr. Narayan Bagul	Presented the teaching requirements and workload considerations for the upcoming academic year.	IQAC will finalized the requirement and send to CDC approval till next month.
06.	Status and Feedback for syllabus and practical's completion.	Assi. Prof Sajid F. Shaikh	Explain the important of taking status of syllabus and practical completion .	Subject teachers were informed for syllabus and practical competition.


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